

Hi!

I'm Pam, and I work in the office here at Panhandle Door.

If you're new to Panhandle, and need help with SETTING UP YOUR BANK ACCOUNT FOR E-CHECK, or SAVING A CREDIT CARD ON FILE you're in the right place.

In this video, I'll walk you through the steps to adding payment methods, so you're ready to place orders.

Here's what you need to do.

First, you'll need to log in to your allmoxy account.

You can do this by typing the exact address into your browser, which is panhandledooranddrawer.allmoxy.com, or you can easily reach it by going to Panhandledoor.com and then clicking the [ORDER ONLINE](#) button at the top of the page. Then select the second button titled [LOG IN HERE](#). This will take you to the Almoxo software Log-In page.

Once you've logged in, you should be at your accounts homepage that looks something like this.

Now you just need to go up to the upper right hand corner and click the gear icon to pull up your settings menu and then select payment methods.

Here you can press the blue plus sign to add a CREDIT CARD to your account file for future use and then press submit.

*Note: Once you save your card information no one at panhandle can see your full card numbers. Only the type of card used, the name on it, expiration date, and the last four digits of the number to aid in selection, should you ask us to run your card for you in the future.

If you'd like to add your [bank account information](#), you can do this in 3 steps.

Step 1: Press the blue plus sign and ENTER YOUR ROUTING AND ACCOUNT NUMBERS.

Then press submit and follow the prompts

Step 2: Allmoxy will then need to VERIFY YOUR ACCOUNT.

Check your bank account for two small deposits made by Allmoxy, once you find those, log back into your Allmoxy account.

Note* This can take time. Please allow for 1-3 Business days

Step 3: CONFIRM THE DEPOSITS.

Navigate back to the gear icon of your account and select "Payment Methods"

Enter the amounts of the two small deposits to verify your bank account.

Once verified, your bank account will be stored in Allmoxy and you're ready to use this account to pay for orders.

And that's it! You've successfully added your new payment method to your account!

Thanks for watching this video, and thanks for being a Panhandle Door customer.